DECEMBER 2010 MEETING MINUTES

December 8, 2010
Location: Dayton's Bluff Recreation Center

MEMBERS PRESENT: Susan Bishop, Jonathan Carter, Dave Haley, Paul Middleton, Betsy Mowry,

and Carrie Wasley

MEMBERS ABSENT: Lynda Anderson, Erick Goodlow and Andy Trcka

STAFF PRESENT: Mike Hahm, Diana Berchem and Bryan Murphy

GUESTS: Kathleen Stack, Lynne Ogawa, Bill Driver, Kevin Huepenbecker, Tom

Diamond

1. AGENDA, MINUTES, INTRODUCTION, ANNOUNCEMENTS

a. The meeting was called to order at 6:30 pm by Chair Wasley.

b. Commissioner Mowry moved to approve the agenda. Commissioner Haley 2nd the motion. The vote was 6 to 0 in favor with three Commissioners absent.

c. Commissioner Middleton moved to approve the November 2010 minutes. Commissioner Carter 2nd the motion. The vote was 6 to 0 in favor with three Commissioners absent.

2. ACTION ITEMS

a. Resolution #10-16 Phalen - Keller Regional Park Master Plan

Bryan Murphy, Project Manager, gave an overview of the Phalen – Keller Regional Park Master Plan. He indicated that the last time this park was improved was in the 1970's and has since become outdated. The proposed master plan process, which started in 2009, is in partnership with Ramsey County as they have responsibility for Keller Park. The plan will be presented to the St. Paul City Council in January and then before the Metropolitan Council. A master plan is required for eligibility for Metropolitan Council grants.

Visitor comments:

Kathy Stack, President of the Friends of the Parks - commented on her general agreement with the plan but had one area of concern. She requested that the trails be separated on the east side of Lake Phalen for safety concerns.

Tom Diamond – commented the plan has good elements and requested that the area of Hwy 61/Arcade Street is highlighted as a "gateway" into the park.

Commissioner Bishop motioned to support Resolution #10-16. Commissioner Carter 2nd the motion. The vote was 6 to 0 in favor with three Commissioners absent.

3. DISCUSSION ITEMS

a. Review Plans for Annual Retreat

Director Hahm reminded the Commission that they can expect Section updates at the January Annual Retreat meeting from each section manager which will include 2010 achievements and future plans. This meeting is Thursday, January 13 starting at 5:30 pm at the Hazel Park Recreation Center. The Mayor and City Council members will be invited to attend. Director Hahm will provide a 2011 Work Plan outline.

b. Affiliated Groups and Booster Policy

Director Hahm pointed out key reasons for having an Affiliated Groups and Booster Policy. He handed out the following documents related to this policy: 1. Handbook for Management of Support Groups and Affiliated Organizations/Policies and Procedures;

- 2. Support Group/Affiliated Organization Compliance Chart Requirements; and
- 3. Support Groups and Affiliated Organization Update/Initiating Problem. The Affiliated Groups and Booster Policy will be a 2011 workplan item.

c. Parks and Recreation System Plan Discussion

Director Hahm indicated that there has been good participation and feedback from the community in response to the System Plan community meetings which were held at various locations in the City. As a result of the feedback, it was determined that more time is needed to reflect what was commented on and adjust the plan as needed. A final draft will be given to the Parks and Recreation Commission the end of December for their review. A special public hearing is now scheduled for Monday, January 10 at the Phalen Park Golf Course Clubhouse from 6:30 pm – 8:00 pm for the Commission to hear further comments prior to official action which is scheduled for the January 13 Commission meeting.

4. DIRECTOR'S REPORT

a. Director's Report

Director Hahm highlighted a couple subject matters that are currently in discussion:

- There is internal discussion with the Port Authority related to the Department of Parks and Recreation parking acquisition of three properties currently under the Port Authority's ownership. The Port Authority is asking for potential substitution of some of the sites. This will be a future Parks and Recreation Commission discussion item if the Port Authority's proposals advance to something that would be considered and recommended for some action.
- The Department of Parks and Recreation anticipates a spring of 2011 initiation of work to address the soil conditions at Oxford Community Center fields.
- There was contaminated soil discovered in the Como Pool area when the grounds were being excavated to construct the new pool. It has been determined the bad soil will need to be removed.
- b. **Budget Update** It is anticipated the City Council will adopt the 2011 budget on December 15.

c. 2011 Commission Goals

Director Hahm will propose goals for discussion at the 2011 planning meeting.

5. SUBCOMMITTEE AND TASK FORCE REPORTS

- a. Dog Park Commissioner Mowry indicated the Dog Park Committee did not meet.
- b. **Second Shift** Commissioner Mowry and Commissioner Bishop indicated the Second Shift continues to work on quality framework and programming.
- c. Blooming St. Paul Commissioner Middleton reported the Committee did not meet. .
- d. Transportation Advisory Board No report given..
- e. Tree Advisory Panel No report given.
- f. Ramsey Conservation District Chair Wasley provided a brief report.
- g. Ford Initiative Chair Wasley indicated the committee continues to talk about ideas for parkland distribution.
- i. Other Reports No reports.

6. ADJOURNMENT

Motion to adjourn was made by Commissioner Middleton and 2nd by Commissioner Haley. The meeting adjourned at 7:55 pm.